

# JUSTICE COURT CIVIL CASE INFORMATION SHEET

*FOR COURT USE ONLY*

CAUSE NUMBER: \_\_\_\_\_

STYLED: \_\_\_\_\_  
*(E.G., John Smith v. All American Insurance Co; In re Mary Ann Jones; In the Matter of the Estate of George Jackson)*

A civil case information sheet must be completed and submitted when an original petition is filed to initiate a new suit. The information should be the best available at the time of filing. This sheet, although not required by rules or law, but is required per Hopkins County Justice Court office procedural mandate, and is intended to collect pertinent information that will be used for office use only. It does not negate or supplement obligatory filings or service of pleading or other documents as required by law or rule. The sheet does not constitute discovery request, response, or supplementation, and it is not admissible at trial.

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| <p><b>1. Contact information for the person completing the case information sheet:</b></p> <p>Name: _____ Phone: _____</p> <p>Address: _____</p> <p>City/State/Zip: _____ State Bar No.: _____</p> <p>Email: _____</p> <p>Signature: _____</p> | <p><b>2. Names of parties in case:</b></p> <p>Plaintiff(s): _____</p> <p>Defendant(s): _____</p> <p>[Attach additional pages as necessary to list all parties]</p> |
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**3. Indicate case type, or identify the most important issue in the case (*select only one*):**

**Debt claim:** A debt claim case is a lawsuit brought to recover a debt by an assignee of a claim, a debt collector or collection agency, a financial institution, or a person or entity primarily engaged in the business of lending money at interest. The claim can be for no more than **\$20,000**, excluding statutory interest and court costs, but including attorney fees, if any.

**Eviction:** An eviction case is a lawsuit brought to recover possession of real property, often by a landlord against a tenant. A claim for rent may be joined with an eviction case if the amount of rent due and unpaid is not more than **\$20,000**, excluding statutory interest and court costs, but including attorney fees, if any.

**Repair and Remedy:** A repair and remedy case is a Lawsuit filed by a residential tenant under Chapter 92, Subchapter B, of the Texas Property Code to Enforce the landlord's duty to repair or remedy a Condition materially affecting the physical health or safety of an ordinary tenant. The relief sought can be no more than **\$10,000**, excluding statutory interest and court costs, but including attorney's fees, if any.

**Small Claims:** A small claims case is a lawsuit brought for the recovery of money damages, civil penalties, personal property, or other relief allowed by law. The claim can be for no more than **\$20,000**, excluding statutory interest and court costs, but including attorney's fees, if any.

CAUSE NO. \_\_\_\_\_

|           |   |                      |
|-----------|---|----------------------|
| _____     | § | IN THE JUSTICE COURT |
| PLAINTIFF | § |                      |
|           | § |                      |
| v.        | § | PRECINCT _____       |
|           | § |                      |
| _____     | § |                      |
| DEFENDANT | § | _____ COUNTY, TEXAS  |

PETITION: EVICTION CASE

**COMPLAINT:** Plaintiff hereby sues the following Defendant(s) (include name, email address, DOB, and last 3 digits of DL & SSN, if known) : \_\_\_\_\_

for eviction from Plaintiff's premises (including storerooms and parking areas) located in the above precinct. The address of the property is:

|                |                   |       |       |       |
|----------------|-------------------|-------|-------|-------|
| _____          | _____             | _____ | _____ | _____ |
| Street Address | Unit No. (if any) | City  | State | Zip   |

**GROUND FOR EVICTION:** Plaintiff alleges the following grounds for eviction:

- Unpaid rent.** Defendant(s) failed to pay rent for the following time period(s): \_\_\_\_\_  
 The amount of rent claimed as of the date of filing is: \$\_\_\_\_\_. Defendant  has or  has not been late/delinquent in paying rent before the month in which notice was given. Plaintiff reserves the right to orally amend the amount at trial to include rent due from the date of filing through the date of trial.
- Other lease violations.** Defendant(s) breached the terms of the lease (other than by failing to pay rent) as follows: \_\_\_\_\_
- Holdover.** Defendant(s) are unlawfully holding over by failing to vacate at the end of the rental term or periodic tenancy, which ended on \_\_\_\_\_, 20\_\_.
- Squatter.** Defendant(s) never had a right to possess the property and are unlawfully occupying the premises after a demand to surrender possession given on \_\_\_\_\_, 20\_\_. Plaintiff  has or  has not attached a Motion for Summary Disposition under Rule 510.10.
- Expiration of Tenancy at Will or by Sufferance.** Defendant(s) had no lease agreement and have failed to vacate the premises after being given a termination notice, if applicable, and a demand to surrender possession given on \_\_\_\_\_, 20\_\_.

**PRE-SUIT NOTICE:** Plaintiff has given Defendant(s) a  notice to vacate  notice to pay or vacate (according to Property Code § 24.005(f-3) or (f-4)) and demand for possession. Such notice was delivered on \_\_\_\_\_, 20\_\_\_\_ by this method: \_\_\_\_\_

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**SUIT FOR RENT:** Plaintiff  does or  does not include a suit for unpaid rent.

**ATTORNEY'S FEES:** Plaintiff  will be or  will not be seeking applicable attorney's fees. The attorney's name, address, phone and fax numbers are:

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**IMMEDIATE POSSESSION BOND:** If Plaintiff has filed a bond for immediate possession, Plaintiff requests that: (1) the court set the amount of the bond; (2) the court approve the bond; and (3) proper notices, as required by the Texas Rules of Civil Procedure, are given to Defendant(s).

**SERVICE OF CITATION:** Service is requested on Defendant(s) by: personal service at home or work, or by delivery to a person over the age of 16 years at Defendant's usual place of residence. If required, Plaintiff requests alternative service as allowed by the Texas Rules of Civil Procedure. Home or work addresses other than the premises where Defendant(s) may be served are:

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Plaintiff knows of no other home or work addresses of Defendant(s) in this county.

**RELIEF:** Plaintiff requests that Defendant(s) is served with the citation and that Plaintiff is awarded a judgment against Defendant(s) for: possession of the premises, including removal of Defendant(s) and Defendant's possessions from the premises, unpaid rent, if set forth above, attorney's fees if applicable, court costs, and interest on the above sums at the rate stated in the lease, or if not so stated, at the statutory rate for judgments.

I hereby request a jury trial. The fee is \$22 and must be paid at least 3 days before trial.

**SERVICE BY EMAIL:** (Normally, documents in this case are sent by mail. If it is easier for you, you can choose to get some of the documents sent by email. If you choose to get documents by email, you must have an email account where you can receive, open, and view large attachments, and it is important that you check this email account every day. **Even if you receive some documents by email, you will still receive some documents about the case by mail or personal service, so you must not ignore any documents from the court or other parties received by mail or personal service.**)

Yes, I would like to receive documents related to this case by email at this email address:

\_\_\_\_\_

No, I do not want to receive any documents by email.

Respectfully submitted,

\_\_\_\_\_  
Signature of Plaintiff

\_\_\_\_\_  
Signature of Agent or Attorney, if any

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Fax: \_\_\_\_\_

State Bar No.: \_\_\_\_\_

**SWORN TO AND SUBSCRIBED** before me on \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
CLERK OF THE JUSTICE COURT OR NOTARY